

401 Koorringal Road, WAGGA WAGGA NSW 2650
Locked Bag 7, WAGGA WAGGA NSW 2650
Phone: (02) 6923 8888
Fax: (02) 6923 8800

DIRECTOR ROLE – PRESCHOOL

EMPLOYMENT INFORMATION PACK

Enclosed:

- ✓ Application for employment form
- ✓ Extract from Strategic Plan
 - Vision
 - Key commitments

Application Requirements

Applications should include:

- ✓ Completed application form
- ✓ A detailed curriculum vitae
- ✓ Names & addresses, including telephone numbers (home and business), of at least four referees:
 - One referee should be the pastor or minister of the church currently attended by the applicant.
 - One should be a recent Director/Coordinator or Supervisor.

Applications should be sent via post, email or hand delivery to:

**Melissa Hubbard
Human Resources
Wagga Wagga Christian College
Locked Bag 7
WAGGA WAGGA NSW 2650**

Or emailed to:

Email: m.hubbard@wwcc.nsw.edu.au
Website: www.waggachristian.nsw.edu.au
Telephone: (02) 6923 8888
Fax: (02) 6923 8800

Applications are to be marked “**Confidential**” and must arrive
no later than COB Sunday 23 February 2025

EDUCATIONAL RECORD

Secondary Education

Highest Qualification: _____

Year of Qualification: _____ School _____

Subjects & Results: _____

Tertiary Education

Highest Qualification: _____

Year of Qualification: _____ Institution _____

Subjects & Results: _____

EMPLOYMENT HISTORY

(Please ensure all periods are documented – where appropriate, parenting; travel overseas etc should be shown)

Date from	Date to	Position	Employer	Roles and Responsibilities

QUALIFICATIONS

Please include First Aid, WHS, Childcare, etc.

Character References (one reference must be from your current Minister/Pastor/Priest)

Name	Title/Organisation	Work Telephone	Home Telephone

Professional Referees

Name	Title/Organisation	Work Telephone	Home Telephone

Previous Director/Coordinator

Name	Title/Organisation	Work Telephone	Home Telephone

Attachments

- A copy of **References** enclosed
- A copy of **Education and/or Tertiary Qualifications** enclosed
- A copy of other qualifications (First Aid etc)
- Working with Children Check** – www.kidsguardian.nsw.gov.au

I am aware that this position is subject to the terms of the Child Protection (Prohibited Employment) Act 1998 and I am able to provide a satisfactory disclosure declaration as required by the Act.

All applicants must now complete the Working with Children Declaration & Check directly on the website: www.kidsguardian.nsw.gov. Once you have submitted the form, you will receive an application number, this number together with your ID must be taken to the RMS to be submitted.

Original documents will be produced on request.

I believe the details provided in this application are true and correct.

Applicant Signature

/ /
Date



Vision

In Christ, partnering with families in providing excellent academic and practical education, preparing students to act justly, love mercy and walk humbly before God.

The vision involves:

- Providing **curriculum** and its **delivery** that reflects a biblical worldview.
- Being a **vibrant caring community** of parents, students, alumni, staff, and friends of the College who contribute to its life and ethos.
- **Impacting Wagga Wagga** and district through service, education and outreach opportunities.
- **Enhancing partnerships** with local & regional Christian parents, Churches and Schools.
- **Achieving and celebrating excellence and potential** for the whole College community in spiritual, educational, cultural and sporting outcomes as we bring Christ to all of life.
- Implementing **sustainable stewardship practices** in the following areas:
 - Financial management
 - Workloads
 - Resources
 - Growth
 - Human Resources management

“We want a community that not only believes in the Bible as God’s good news story but also seeks to live out this gospel as recipients of God’s grace and obedient servants to our Lord Jesus Christ. We are dedicated to excellence in Christian education that develops students as ‘whole’ people”



Key Commitments

The governance and management of Wagga Wagga Christian College needs to reflect the following four key commitments:

- Being Christ-centered
- Enjoying Community
- Providing Curriculum
- Actively Caring for and Developing Resources

As each part of the College Community is committed to and focused on achieving the vision and objectives of each quadrant, our mission will be strengthened.

<p>“Being Christ-centered”</p> <p>Vision: To have Christ permeate all that we are and all that we do.</p> <p>Objective: To develop understanding and practices that are grounded in a Biblical worldview and result in faithfulness to Christ.</p>	<p>“Enjoying Community”</p> <p>Vision: To become a vibrant caring community [parents, staff, students, alumni, friends] partnering one another in the education of students.</p> <p>Objective: To build strong and healthy relationships through improved communication; strategic alliances; and servanthood that assists us in achieving our purpose.</p>
<p>“Providing Curriculum”</p> <p>Vision: To ensure all learning and teaching reflects a Biblical worldview with a commitment to excellence and that meets BOS requirements.</p> <p>Objective: To provide curriculum to students and training for staff that impacts the whole person producing:</p> <ul style="list-style-type: none"> • excellent lifelong learners • personal and spiritual growth • servant leadership. 	<p>“Actively Caring for and Developing Resources”</p> <p>Vision: To achieve sustainable stewardship practices in all facets of College life.</p> <p>Objective: To research and implement practices that address:</p> <ul style="list-style-type: none"> • workload pressures • financial viability and management • acquiring and maintaining resources.