



WHS Framework 4 Medical: 4-3 Significant Medical Needs

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Version History

Version	Date	Notes
1.0	Apr 2017	New CEN Hub policy
2.0	August 2019	WWCC Policy modification & adoption

College Vision

In Christ, partnering with families in providing excellent academic and practical education, preparing students to act justly, love mercy and walk humbly before God.

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Important related documents:

WHS Framework:

1 WHS Management

2 Campus:

- 2-1 Buildings & Facilities
- 2-2 Hazardous Substances
- 2-3 Manual Handling

3 Incidents:

- 3-1 Reporting & Investigating Incident
- 3-2 Critical Incidents
- 3-2a Critical Incident Plan
- 3-3 Return to Work
- 3-3a Return to Work Program

4 Medical:

- 4-1 First Aid
- 4-2 Student Medication
- 4-3 Significant Medical Needs

5 Events & Excursions:

- 5-1 Off-Campus Education
- 5-2 Overseas & Local Mission Trips

6 Human Rights:

- 6-1 Anti-Discrimination
- 6-2 Workplace Bullying
- 6-3 Sexual Harassment

Employment Policy suite

Teaching & Learning Policy suite

Staff Code of Conduct

Child Protection Policy

Welfare Policy

Student Anti-Bullying Policy

Attendance Policy

Community Development policies

Sun Protection Policy

Compliance Framework

Risk Management Framework

Relevant Legislation:

Work Health and Safety Act 2011 (NSW)
Work Health and Safety Regulation 2011 (NSW)
Education Act 1990 (NSW)
Australian Education Act 2013
Australian Education Amendment Bill 2014
Explosives Act 2003 (NSW)
Environmental Planning and Assessment Regulation 2000 (NSW)
Fair Work Act 2009 (NSW)
Workers Compensation Act 1987
Workplace Injury Management and Workers Compensation Act 1998
Workplace Injury Management and Workers' Compensation Regulation 2002
Workers Compensation Regulation 2010
Australian Human Rights Commission Act (1986)
Age Discrimination Act (Cth)2004
Disability Discrimination Act 1992 (Com)
Disability Discrimination and other Human Rights Legislation Amendment Act (Cth) 2009
NSW Anti-Discrimination Act (1975)
NSW Anti-Discrimination Amendment (Miscellaneous Provisions) Act (2004)
Racial Discrimination Act (Cth)1975
Sex Discrimination Act 1984 (Cth)

Other References:

Registered & Accredited Individual Non-government Schools (NSW) Manual, January 2017 – latest version on NESA website

Student Health in NSW Public Schools: A summary and consolidation of policy, NSW Government: www.det.nsw.edu.au/policies/student_serv/student_health/student_health/PD20040034.shtml

SafeWork NSW

The Holy Bible, New International Version 1984, International Bible Society, Zondervan, Korea

1 INTRODUCTION

Wagga Wagga Christian College recognises that a number of significant medical needs (SMN) may have serious consequences for students. These include health conditions which may have life threatening acute episodes requiring emergency treatment; serious mental health issues; and other conditions requiring specific intervention.

The College will do all that is reasonably practicable to care for students with life-threatening/ -shortening illnesses, to reduce risk factors, and to manage acute episodes should they occur. The main steps are to:

- identify students with significant medical needs;
- have a treatment/ management plan in place for these students, in accordance with their treating doctor's instructions, which allows them to engage as fully as possible in all College activities; and to
- alert the College community sufficiently to ensure appropriate treatment for a student in need, whilst respecting the student's privacy.

Significant medical needs include severe acute and chronic conditions such as: anaphylaxis, asthma, epilepsy, diabetes, cancer, Crohn's disease, heart conditions etc; and critical mental health conditions.

2 CHRISTIAN RATIONALE

Throughout Jesus' ministry we see the compassion He had for people suffering chronic illnesses. His healing of them acknowledged the immense burden of their illness, physically, mentally, relationally, socially and spiritually. Wagga Wagga Christian College seeks to share the particular responsibilities that a significant medical condition places on students and their families, and to ease the anxiety that the student or family members may have while the child is at the College.

The additional care needs of people with significant illnesses or disabilities allows other students of the College to develop compassion, to learn how to be inclusive and to value people for who they are, just as God does. Students becoming leaders of godly character learn to put others first. Jesus says that those who show compassion to people in need are actually ministering to Him: *'Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine, you did for me.'* Matthew 25:40 (NIV)

3 PURPOSE OF THIS DOCUMENT

This document sets out the policy and procedures for appropriately caring for students with significant medical needs, and for responding quickly to reduce risk to the individual or other members of the College community.

4 TABLE OF RESPONSIBILITIES

<i>Responsibilities</i>	<i>Evidence of Compliance</i>
Principal	
Ensure policies & procedures for management SMNs	This document; Student files
Ensure compliance across school; monitor effectiveness of SMN procedures	Student Health Care Plans (HCP) & files; Incident reports; feedback from stakeholders
Business Manager/ WHS Group	
Ensure current practice for management SMNs	Procedures; Action Plans
Ensure training of staff in emergency procedures	First Aid training register
Communication to staff	CPL
Deputy Principal	
Welfare/ playground duty plans for students with SMNs	HCPs; IPs
Section Coordinators	
Consultation with parents/ students re: SMNs	School database; HCPs; IPs
Ensure HCP awareness of relevant people	Staff meetings; photo ID charts
Home Room/ Class Teachers	
Awareness of SMNs of students in their class/es	HCPs; Action Plans; programs
Communication with Casual Teachers re: SMNs	Lesson/ class notes
Front Office Staff	
Maintenance & administration of medication/ HCPs	Action Plan/photo ID charts; medication log
Emergency response treatment/ calling ambulance/ contacting parents	Critical incident form
Students	
Cooperate with provisions of their HCP	Student HCP
Awareness of students with SMN, and reporting of any incident	Teacher files; classroom protocol
Parents and caregivers	
Communication with school of child's medical condition & update of information	HCP
Provision of management plan from treating doctor to school for development of HCP	HCP; student files
Provision of medic-alert bracelet, medication/ equipment/ appropriate food etc for child	HCP

Communication with bus company if child travels by school bus & comply with requirements of bus co.

Private arrangement

5 DEFINITIONS

Anaphylaxis – a life-threatening rapid allergic reaction. It can be caused by a range of irritants including peanuts, bees, eggs, ticks etc.

Asthma – Asthma is a chronic inflammatory disorder of the airways. In susceptible individuals this inflammation causes recurrent episodes of wheezing, breathlessness, chest tightness and coughing. This is often associated with airflow obstruction.

Triggers are allergy, viral, respiratory infections and exercise.

CPL – Continued Professional Learning

Diabetes – is a group of diseases where the body cannot regulate blood sugar.

Hypoglycaemia is low blood sugar.

Hyperglycaemia is high blood sugar.

Patients test their blood sugar with a *glucometer*.

Insulin is the naturally occurring hormone which a patient may inject to control blood sugar.

Epilepsy – Epilepsy is a disorder of the brain that results in recurrent seizures often called epileptic fits or convulsions. The seizures happen because there is an uncontrollable electrical discharge from the nerve cells in the brain. They may create a temporary disturbance in the way the brain works and cause odd sensations and abnormal behaviour and movement.

HCP – Health Care Plans -

SMN - Significant Medical Needs – for this document, are those which have life-threatening or life-shortening consequences; and which require emergency First Aid/ medication or other intervention, and the attendance of an ambulance – as indicated by the student's treating doctor, and documented in the student's Health Care Plan

6 POLICY

- (a) The College endeavours to:
- aid students with significant medical needs to manage their illness, and to avoid triggers that may cause symptoms; and
 - educate staff and students to respond appropriately in the event of an acute episode of their illness.
- (b) Students and their families shall not be discriminated against because of their medical condition/s.

6.2 Communication

- (a) Parents must inform the College of their child's health condition, and any changes which may affect the well-being of their child, or the school's care of the student.
- (b) The College requires a management plan from the student's treating doctor for his/her medical condition.
- (c) The College shall, in consultation with the student, family and medical advice, prepare a Health Care Plan for the student.
- (d) The College shall ensure that relevant staff, supervisors and students are aware of any particular provisions or restrictions applied by the College for ensuring a student's health.
- (e) The College will inform parents of any significant episodes or alerts for action, as indicated by the student's Health Care Plan, and the treatment given or action taken.
- (f) Parents have the responsibility to notify the relevant bus company of their child's medical condition if he/ she travels by bus, and comply with the requirements of the company.
- (g) This policy shall be made available on the College website.

6.3 Health Care Plans

A student who is enrolled, or newly diagnosed, with a significant medical need shall have a Health Care Plan formulated for his or her care at the College, based on the advice provided by their treating doctor.

6.4 Risk Assessment

Where the College deems necessary, a risk assessment shall be completed to identify and minimise any situations which may pose harm with respect to a student's health condition.

6.5 Privacy

Respect for the privacy of personal and sensitive information is important at Wagga Wagga Christian College. However, the College's duty of care, and the need to appropriately care for students with a life-threatening illness, requires a wider range of the College community to have information necessary for an adequate response to any sign of a critical episode of illness. See: Privacy Policy

Such information will be handled with sensitivity by those who have responsibilities in caring for the student.

6.6 Identification of Students

Students with significant medical needs shall be made known to staff, students and others as required, for their care.

6.7 Professional Education/ Awareness

All staff shall be made aware of students with SMNs, and the appropriate emergency responses.

6.8 Student Participation in School Activities

Students diagnosed with significant medical needs will be encouraged to participate as fully as possible in the range of College activities offered. They will be supported to confidently manage their condition; and shall have immediate access to assistance and medical intervention if required.

Activities shall be modified where practicable to permit student participation. (Teaching & Learning policy suite)